

Section:	<b>Finance</b>
Policy:	<b>3.10</b>
Revised:	
Approval:	

### **3.10 Tuition Discount Policy**

The following policy outlines the various tuition-related discounts that are available at Kootenay Christian Academy.

The Principal will handle any matters of dispute under this policy. If the issue is not resolved, the dispute shall be referred to the Board for resolution. The decision of the Board shall be final.

#### **1. Staff**

- 1.1. A staff member is eligible for a tuition discount if they are the parent of a child enrolled in Kootenay Christian Academy.
- 1.2. For the purpose of this section, a parent is defined as the caregiver of a student who is their biological child or deemed to be their child through adoption, legal guardianship, or blended family.
- 1.3. All teachers employed at 50% or more are eligible to receive a 50% reduction in tuition.
- 1.4. All support staff employed prior to September 1, 2014 will be grandfathered and continue to receive a 50% reduction in tuition.
- 1.5. All support staff hired on or after September 1, 2014 will receive a 25% tuition discount, only if they are employed for 20 hours per week or more.

#### **2. Pastors**

- 2.1. A Pastor is eligible to receive a 50% reduction in tuition.
- 2.2. For the purpose of this section, a Pastor is defined as being the head of a local church and his/her employment is primarily as the Pastor of that church.
- 2.3. There may be circumstances where someone is employed full time in another ministry capacity and could be included in this category at the discretion of the Board.

#### **3. Preschool Family**

- 3.1. Any family that attended the Kootenay Christian Academy preschool, and subsequently enrolls a child in Kindergarten at Kootenay Christian Academy, is eligible for a \$50 per month discount for the 10-month school year.
- 3.2. This benefit is only applicable for the 2014/2015 school year and will not be applicable for the 2015/2016 and subsequent school years.
- 3.3. If a family is eligible for the New Family Discount then this section does not apply.

#### **4. Early Payment**

- 4.1. A family that pays their annual tuition by September 30<sup>th</sup> will receive a \$100 discount on the tuition.
- 4.2. If the family has more than one child enrolled and makes full payment for the first child then this discount will apply to that tuition.
- 4.3. A maximum of a \$100 discount is available per family per year.

#### **5. New Family**

- 5.1. Any family enrolling in Kootenay Christian Academy (KCA) for the first time will receive \$500 off their tuition fees for the first year the new student is enrolled in KCA.

- 5.2. For the purposes of this section, a "New Family" is a family that is placing their child/ren in grades Kindergarten to Grade 9 in KCA, and does not currently have a child enrolled in any of these grades.
- 5.3. This discount will apply only to the first child enrolled in KCA by a new family.
- 5.4. The new family discount cannot be combined with any other program discounts offered by KCA such as the pastor discount and teacher discount unless approved by the KCA Board.
- 5.5. This tuition discount is to apply to tuition fees only, and does not apply to other school costs such as Society membership fees.
- 5.6. The current \$50 a month discount that families receive if registering their child/ren in Kindergarten from the KCA Preschool, does not apply to new families.

## **6. Referral Family**

- 6.1. Any family currently having students enrolled in Kootenay Christian Academy, who refer another family to KCA, resulting in the new family enrolling students in the school, will receive a \$100 gift card once the referred student is registered and attending KCA.
- 6.2. For the purposes of this section, a "Referral Family" is a family that currently has their child/ren enrolled in KCA in grades Kindergarten to Grade 9.
- 6.3. Additional Requirements
- 6.4. The new family must go through the same enrollment process that all families go through when registering at the school that includes the written application, interview, screening and registration.
- 6.5. The referred new student is subject to the same policies as other students at KCA
- 6.6. The referred new student and parents would be expected to follow all the rules and policies of KCA.

