

Section:	Administration
Policy:	5.03
Revised:	
Approval:	

5.03 Parental Involvement Policy

1. Rationale

The primary responsibility for the education of children rests with the parents. The Board acts as a representative of the parents by overseeing the school and developing policies that reflect the concerns and values of the parent body. Teachers act in the place of parents during the school day. This partnership is vital to ensure the highest quality education. It is in the best interest of the School, therefore, to provide a multitude of ways for parents to be involved in their children's education both directly and indirectly.

2. Policy

The Principal will actively support and encourage parental involvement in the education of their children and make recommendations to the Board as to how this may best be accomplished.

- 2.1. The School will have an open-door policy for parent involvement. Parents who have their children enrolled in the school are always welcome visitors. They are encouraged to visit the classrooms in which their children learn. They are requested to first visit the office so that arrangements can be made to visit the teacher and the class.
- 2.2. In order to facilitate the communication between home and school and to have both teachers and parents work together for the benefit of the school, a home and school association will be recognized as part of the total school operation. (Parent Support Group)
- 2.3. The Board in conjunction with the Principal will provide for several Parent-Teacher Fellowship evenings each year. All families associated with the school are encouraged to attend. These meetings should provide opportunities for one or more of the following:
- 2.4. To acquaint the parent with the philosophy of Christian education and the curriculum in the school
- 2.5. To acquaint both parent and teacher with the importance of recognizing and adequately coping with the emotional, spiritual and disciplinary needs of the child.
- 2.6. To provide an opportunity for parent, teacher and board member to know and fellowship with each other.
- 2.7. To provide discussion and interchange of ideas.
- 2.8. The Board, through its Finance Committee will provide opportunities for Parents to financially support the School either by gifts, or helping with fundraising activities. [See Finance Policy.](#)
- 2.9. The Board, through its Building & Maintenance Committee, will provide opportunities for Parents (individually or in groups) to help with the maintenance, repair, and development of the Facilities and Grounds.
- 2.10. The Board, as the need arises, will create ad-hoc committees to research and make recommendations on topics of particular interest to many in the Parent body (e.g. Dress Code, Playground, etc.)

- 2.11. The Principal shall ensure that Parents are regularly informed of all significant School or Classroom events.
- 2.12. The Principal shall ensure that Staff communicates regularly with Parents by phone, periodic letters, Field Trip notices, and Progress Reports, etc.
- 2.13. A careful effort will be made to evaluate each student as the year progresses. The staff will inform parents immediately upon becoming aware of actual or anticipated difficulties. It is expected that there will be complete cooperation between teachers and parents in their efforts to help the student overcome the difficulties, and to help the student achieve success academically.
- 2.14. The Principal will encourage each teacher to have a Parent/Volunteer(s) to help the teacher organize various programs in and outside the classroom.
- 2.15. The Principal shall arrange for the involvement of families in the Supervision Program. [See Supervision Policy.](#)
- 2.16. Since all parents who have children in the school have access to the school and are encouraged to be involved in the day-to-day life of the school, they are all potential volunteers. Evidence of having a valid Criminal Records Check is required prior to the parent/guardian volunteering at the school.
- 2.17. Parents are also required to sign a declaration of Ethical Moral Integrity.